

## Selectmen's Minutes

August 8, 2007

Present: Chairman Mark W. Lynch, Selectman A. Raymond Randall, Jr., and Selectman Jeffrey D. Jones

Also Present: Town Administrator Brendhan Zubricki, Selectmen's Assistant Pamela J. Witham

Chairman Lynch called the meeting to order at 7:00 p.m. in the T.O.H.P. Burnham Public Library and announced that the Board would hear Public Comment. There was no one present from the public to offer any comments.

Brendhan Zubricki presented his Town Administrator's Report for the period covering July 28<sup>th</sup> through August 7<sup>th</sup>, regarding the following items:

Teamsters Collective Bargaining: Mr. Zubricki reported that he had attended the union bargaining session that morning and presented the new proposal for the union's consideration. The next collective bargaining session is scheduled for Tuesday, September 4<sup>th</sup>, 2007.

Shellfish Warden Proposal: Mr. Zubricki said that he had had an inquiry from the Town Manager of Ipswich about sharing the Shellfish Warden between the two towns since the shellfish warden for the Town of Ipswich is retiring this year. Mr. Zubricki said Mr. Thistlewood, the Essex Shellfish Warden, was not in favor of the idea. The Ipswich clam flats are not contiguous to the Essex clam flats, making it necessary to launch the boat to patrol one town's flats, put the boat back on the trailer, drive to the other town, launch the boat, etc. Mr. Thistlewood had contacted the State and they also view the proposal as infeasible. The Selectmen agreed and asked Mr. Zubricki to respectfully decline the Ipswich Town Manager's suggestion.

Chapter 90 Town Road Paving Contract: Mr. Zubricki reported that the Department of Public Works Superintendent Paul Goodwin has informed him that the low bidder for paving portions of Landing Road, Island Road, and Conomo Point is Brox Industries, Inc. Subsequently, a motion was made, seconded, and unanimously Voted to authorize Mr. Zubricki to send a notice of award to Brox Industries, Inc. pending bonding and insurance requirements and for the Board members to sign the Notice to Proceed thereafter.

FEMA Reimbursement for April Nor'easter Damage: A second form from FEMA has arrived that will reimburse the Town for labor related costs incurred during last April's Nor'easter. A motion was made, seconded, and unanimously Voted to authorize the Chairman to sign the required form to allow the Town to qualify for additional reimbursement for the April Nor'easter damage in the maximum amount of \$4,969.23.

In other Business, a motion was made, seconded, and unanimously Voted to approve and sign the minutes of the July 30<sup>th</sup>, 2007 Selectmen's meeting.

A motion was made, seconded, and unanimously Voted to approve the appointment of Captain Paul Doucette as Deputy Chief to the Board of Fire Engineers.

Mr. Zubricki reported that Annie Cameron has been working with Police Chief Peter Silva and DPW Superintendent Paul Goodwin to coordinate a Soap Box Derby fundraiser to benefit the tennis court project in Memorial Park. She has requested approval from the Selectmen to use Story Street from in front of the school to Western Avenue for the fundraiser. A motion was made, seconded, and unanimously Voted to approve the site for the fundraiser on Saturday, September 29, 2007.

In their capacity as Licensing Board for the Town of Essex, a motion was made, seconded, and unanimously Voted to approve the following One-Day Wine and Malt licenses:

- Lawrence D. Woodman, Woodman's Inc. for use on Saturday, August 25<sup>th</sup>, 2007, between the hours of 11:00 a.m. and 10:00 p.m. within the confines of 125 Main Street.
- Lawrence D. Woodman, Woodman's Inc. for use on Friday, August 10<sup>th</sup>, 2007, between the hours of 12:00 noon and 10:00 p.m. within the confines of 125 Main Street.

Recreation Director Matthew Casparius of the Parks and Recreation Department of Manchester-by-the-Sea had previously provided the Selectmen with a proposed schedule for the use of the Field of Dreams as well as a master schedule of all field use in the two communities for their review. The schedules were prepared by the Playing Fields Committee which is composed of representatives from each town. A motion was made, seconded, and unanimously Voted to approve the proposed schedule for use of the Field of Dreams as recommended by the Playing Fields Committee. The Selectmen were reminded that the next Playing Fields Committee meeting will be at the Senior Center on Wednesday, August 29<sup>th</sup>, 2007 at 7:30 p.m.

Mr. Zubricki said he has continued tracking electricity prices over the past year based on Electricity Supply Pricing Targets that the Selectmen had established in the past with a view towards locking in a long-term contract. The prices are still fluctuating, but have come very close to the target. Mr. Zubricki recommended locking in the price if it drops again to 11.1 or 11.2 cents. As it gets closer to the winter season, the price will tend to rise again. A motion was made, seconded, and unanimously Voted to authorize Chairman Lynch to finalize the price if it nears 11 cents again. Mr. Zubricki reported that he has been successful in getting the new Senior Center added to our existing contract under the old rates.

At 7:30 p.m., citing the need to discuss certain real estate issues, the Chairman entertained a motion to move the Board to Executive Session. Town Counsel Gregg Corbo, Conomo Point Planning Committee Chairman Rolf Madsen, and Town Administrator Brendhan Zubricki were invited by the Selectmen to attend the session. The Chairman announced that the Board would only return to regular session to adjourn

the meeting. A motion was made, seconded, and per a unanimous Roll Call Vote, the Board moved to Executive Session.

The Board returned to regular session at 8:22 p.m.

There being no other business before the Board, a motion was made, seconded, and unanimously Voted to adjourn the meeting.

Prepared by: \_\_\_\_\_  
Pamela J. Witham

Attested by: \_\_\_\_\_  
A. Raymond Randall, Jr.